Summer Internship Opportunity

PGA Gender, Equality and Inclusion Programme

New York Office – June-August 2020

Parliamentarians for Global Action (PGA) is the largest non-governmental, multi-party international network of individual legislators with approximately 1,300 members in 136 parliaments around the world who use their legislative and political prerogatives for the solution of global problems and to undertake specific actions and international initiatives with the support of PGA’s secretariat. PGA works on an expanded list of global issues such as human rights and the rule of law, human security and democracy, and inclusion and gender equality.

PGA’s vision to contribute to a rules-based international order for a more equitable, safe and democratic world can only be achieved through the full protection and active promotion of the human rights of those most vulnerable, including girls and women and lesbian, gay, bisexual, transgender and intersex (LGBTI) persons.

To this aim, and framed by the pledge of “leaving no one behind” affirmed by the international community in United Nation’s Development Agenda 2030, PGA’s Gender, Equality and Inclusion Programme (GEI) seeks to:

- **Connect** parliamentarians around the world, with each other and with civil society representatives and human rights experts, to share and exchange knowledge, ideas and best practices.
- **Empower** parliamentarians to become human rights champions with accurate and current information about the needs and challenges of girls and women and LGBTI persons in their countries, backed by an international network of support.
- **Inspire** parliamentarians to take legislative measures and other actions to uphold, promote and realize the rights of girls and women and LGBTI persons in their countries.

PGA’s Secretariat operates from its Headquarters Office in New York and its office in The Hague.

**POSITION: INTERN FOR THE GENDER, EQUALITY AND INCLUSION (GEI) PROGRAMME**

Parliamentarians for Global Action is recruiting one intern for its New York-based office. Under the supervision of the Program Director, Mónica Adame, the successful candidate will support the GEI team in collecting and organizing information on relevant stakeholders and political developments globally regarding the human rights of girls, mainly in relation to ending child, early and forced marriage, and the inclusion of LGBTI people.

The intern will be involved in several tasks, including establishing and maintaining communication with PGA members on behalf of PGA, research, outreach in social media platforms, and various administrative matters.

Through this internship, the selected candidate will acquire advocacy and legal skills, and will have the
opportunity of contributing directly to raising awareness about the human rights of marginalized populations among PGA members and parliamentarians around the world. The intern will have the opportunity to establish direct substantive contact with politicians and human rights activists worldwide.

This position is best suited for individuals interested in interning in a small, international non-profit organization. Applicants should be well-organized, self-motivated and reliable with a strong interest in international human rights law. The successful candidate should be fluent in a second language (Spanish, French or Portuguese).

The internship can be either full time or part time for a minimum of three months from June 1st to August 31st, 2020. Due to lack of funds, this internship is unpaid. PGA cannot assist in immigration or any other application process.

QUALIFICATIONS:

- A bachelor’s degree in international relations, social sciences, or related studies.
- Excellent oral and written communications skills in English and either Spanish, French or Portuguese.
- Strong interpersonal skills in order to work collaboratively within PGA as well as with external partners.
- Strong computer skills and social media savvy.
- Ability to multi-task effectively, including having good planning and organizing skills and ability to work well under pressure.
- Demonstrated commitment to human rights and/or international issues and the capacity to master and represent the mission and programs of PGA are highly desirable.

APPLICATION PROCESS:
1. A Cover Letter indicating your motivation, concrete competencies and confirming availability to begin the internship June 1st, 2020.
2. Resume/CV. Please list contact details for two professional references.

Deadline: April 17, 2020. No calls or email inquiries, please. Short-listed candidates will be invited to an interview. We regret to be unable to further contact or notify unsuccessful applicants for this position.

Applications should be sent to:
Mónica Adame, Gender, Equality and Inclusion Program Director, monica.adame@pgaction.org