Terms of Reference for Evaluation Consultant for the PGA project:
Promoting Access to Justice and Freedom from Violence for all in the Commonwealth

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Parliamentarians for Global Action (PGA) is seeking an evaluation consultant to assess and gather lessons-learned on its project to promote access to justice and freedom from violence for all by creating an enabling environment to repeal criminalization of same-sex laws through legislative reform of criminal codes and encouraging parliamentarians to develop non-discriminatory legislation and policies in the Commonwealth.

About PGA's SOGI Campaign

PGA is the largest international cross-party network of individual members of parliament (MPs), with approximately 1,200 members in 150 parliaments worldwide. PGA’s mission is to inform and mobilize MPs to advocate for human rights, the rule of law, democracy, human security, inclusion, gender equality and justice, including climate justice.

In 2013, PGA launched its Global Parliamentary Campaign against Discrimination based on Sexual Orientation and Gender Identity (SOGI Campaign) to sensitize parliamentarians around the world about their role in promoting equality and inclusion of LGBTQI+ people.

The objectives of the campaign include to:

- Encourage MPs to engage with LGBTQI+ civil society representatives in their countries;
- Assist MPs in taking action to ensure that legal frameworks are aligned to the principle of non-discrimination; and
- Build a sustainable network of like-minded MPs across political parties and borders who, despite threats to personal safety and loss of political capital, champion the rights of marginalized and vulnerable communities.

PGA’s SOGI Campaign has sensitized and engaged over 300 parliamentarians in 52 countries. Our monitoring and evaluation tool has tracked these MPs over a 10-year period and demonstrated that the majority have participated in several SOGI Campaign activities throughout their term – or terms – in parliament, which demonstrates that MPs maintain sustained engagement and trust with PGA. PGA also monitors each MP to assess if their attendance prompted a subsequent action.

Seventy percent of the participating MPs have taken an action, including meeting with LGBTQI+ activists and experts, reviewing PGA/UNDP’s publication on “Advancing the Human Rights and Inclusion of LGBTI People: A Handbook for Parliamentarians” and sharing the outcome of a SOGI Campaign activity with their peers in parliament. Among these parliamentarians who have taken action following a PGA activity, approximately 25% have become SOGI champions in their countries, taking
a public stand to promote the equality and inclusion of LGBTQI+ persons.

**Purpose of the Consultancy**

The main purpose of this consultancy is to evaluate the project’s effectiveness and impact based on established objectives and outputs in developing Commonwealth countries. The consultancy report will serve as the final external evaluation of the project.

The consultancy’s findings will also provide a basis for PGA to prepare and publish an online report about lessons-learned, best practices, progress and challenges in parliamentary engagement in developing countries of the Commonwealth, with a specific view on preventing the erosion of democracy through the defense of the human rights of LGBTQI+ people and the sustainability of their civic space.

**Scope of the Consultancy**

- Desk research and key informational interviews with PGA staff, LGBTQI+ civil society partners, project funders and other partners and stakeholders – including UNDP (Africa and LAC teams), Office of the UN Independent Expert on SOGIE, etc.;
- In person observation and interviews with participating parliamentarians at a meeting in Africa in Q4 of 2023;
- Interviews with additional parliamentarians engaged in the SOGI Campaign as necessary;
- Analysis, presentation of findings to PGA staff and preparation of an evaluation report with lessons-learned to inform the development of the next phase of the project; and
- Contribution of key findings to PGA’s report for external distribution to partners and stakeholders on “Strengthening Democracy by Improving the Human Rights and Inclusion of LGBTQI+ People: Lessons-learned on Parliamentary Engagement in the Commonwealth.”

**Consultancy Deliverables by March 30, 2024:**

1. **Project evaluation**
   a. Review the methodology framework (log frames, including data collection methods, frequency, indicators, targets, outputs and outcomes) and assess the extent to which it has been effective;
   b. Assess the relevance and effectiveness of the project’s strategies for the achievement of the project objectives;
   c. Analyze factors outside of PGA’s control that positively or negatively impacted the project results;
   d. Assess the project’s results against stated deliverables;
   e. Assess the project’s impact in sensitizing and mobilizing parliamentarians to promote the rights of LGBTQI+ people in developing countries of the Commonwealth;
   f. Assess the project’s impact in promoting constructive dialogue between parliamentarians and LGBTQI+ civil society organizations;
   g. Assess the quality of PGA’s partnerships and the role of PGA within the broader global movement for equality and inclusion of LGBTQI+ people; and
   h. Assess if there were any impacts (positive or negative) of the project on participating LGBTQI+ CSOs.
2. **Report on Lessons-learned**
   a. Collect stories, testimonies and lessons-learned for a PGA publication to be shared externally with partners and stakeholders; and
   b. Provide recommendations to PGA for improving the design and implementation of the next phase of the project.

A calendar of deliverables will be jointly prepared at the start of the consultancy to ensure each of the outputs above are timely attained and to make any adjustments throughout the consultancy period, as needed.

**Required Qualifications for Consultancy**

- At least 10 years working experience in monitoring and evaluation-related issues and/or international development cooperation, with a special focus on LGBTQI+ issues, human rights, gender and inclusion.
- Knowledge of program design (logic models, performance measurement frameworks) for monitoring and evaluation.
- Knowledge of quantitative and qualitative methods in monitoring and evaluation.
- Proven experience in project monitoring and evaluation.
- Proven track record of applying a human rights-based approach.
- Experience and skills in training and transfer of knowledge.
- Excellent analytical, communication and writing skills.
- Excellent organizational and time management skills required to meet deadlines.
- Experience in working with non-governmental organizations, including in Commonwealth countries, governments, international organizations and parliamentary institutions.

**Compensation**

The maximum budget available for the evaluation is a USD $15,000 consultancy fee plus up to USD $5,000 for travel and expenses related to the consultancy.

**Application process**

Please submit a cover letter describing experience conducting similar evaluations and curriculum vitae to Ms. Jennifer McCarthy, Deputy Secretary-General, at jennifer.mccarthy@pgaction.org by October 23, 2023.

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